

NVPERS

693 W. Nye Lane

Carson City, NV 89703



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**2024 Liaison  
Officer Conference  
July 16, 2024**

**South Point Hotel & Casino  
Las Vegas, NV**

**Details and Registration Form inside!**



# PERS cordially invites you to the:

## 2024 Liaison Officer Conference

PERS is pleased to host our upcoming 2024 Liaison Officer Conference. The conference will be held at the **South Point Hotel & Casino in Las Vegas, Nevada, on Tuesday, July 16, 2024.** This one-day conference is for PERS Liaison Officers, Human Resource and Payroll Professionals. This years conference will include information on the preparation and implementation of our new Pension Administrative System (PERIS), and offer additional breakout sessions (below). This brochure includes the conference agenda, location details, and registration form. Don't miss this great opportunity to connect with other employer representatives as well as our own PERS' staff! Make your reservation today! **All conference attendees will choose three of the six breakouts, and an alternate during the registration process.**

<p><b>(1) PERS 101</b></p> <p>This breakout will be for individuals newly assigned to perform PERS functions or those who want a review.</p>	<p><b>(2) PERS' Forms and HR</b></p> <p>This breakout will contain information about PERS' forms and various human resource responsibilities.</p>	<p><b>(5) PERS Disability Process</b></p> <p>This breakout will provide detailed information on the Disability Retirement process.</p>
<p><b>(3) PERS' Life Cycle</b></p> <p>This breakout will include what to expect during a PERS member's career including the application process</p>	<p><b>(4) Wage and Contribution Reporting</b></p> <p>This breakout will include wage and contribution reporting issues.</p>	<p><b>(6) P/F fund and Application process</b></p> <p>This breakout will contain information on the Police/Fire fund and the Application process for new positions.</p>



# 2024 Liaison Officer Conference Agenda

8:00am to 9:00am	Registration & Breakfast
9:00am to 9:30am	Welcome and PERIS Update
9:30am to 10:30am	Employers' Currently in Certification / Production PERIS Environment
10:00am to 10:15am	Morning Break
10:15am to 12:00pm	<b>Breakout Sessions</b>
12:00pm to 1:15pm	Lunch
1:15pm to 2:30pm	<b>Breakouts Sessions Continued</b>
2:30pm to 2:45pm	Afternoon Break

2:45pm to 3:45pm	<b>Breakout Sessions Continued</b>
<u>2:45pm to 3:45pm</u>	<p>Roundtable Discussions:</p> <p>Technical File Reporting Questions</p> <p>Discussion on PERS as a recruitment tool.</p>



# 2024 Liaison Officer Conference

**Registration Information: Registration Fee:** \$100 per attendee

**Registration/ Payment Due Date:** June 15, 2024

**(Please submit your registration forms, payments can come later if needed. It is very important that we have an accurate count of attendees prior to June 15, 2024.)** A registration form is included with this brochure and is also available at [www.nvpers.org](http://www.nvpers.org)

## **Conference Details:**

**Location:** [South Point Hotel and Casino Conference July 16, 2024](#)

9777 South Las Vegas Blvd

Las Vegas, NV 89183

(866)791-7626

**Check-in:** 8:00 a.m.— 9:00 a.m.

**Fee Includes:** Resource materials, continental breakfast, lunch and refreshments

**PERS Contacts:** Charyl Lacombe by email at [calacombe@nvpers.org](mailto:calacombe@nvpers.org) or by phone at 775-687-4200 ext. 228

Holly Ballard by email at [ballardh@nvpers.org](mailto:ballardh@nvpers.org)

## **Accommodations:**

**Attendees are responsible for making their own lodging and travel arrangements.**

**Conference Hotel:** South Point Hotel

**Discount Group Code (LIA0715)**

<https://be.synxis.com/?hotel=11548&arrive=2024-07-15&group=LIA0715>

**Room Rate \$70.00 Resort fee \$18.00 + taxes and fees**

**Toll Free Reservations: (866) 791-7626**





# 2024 Liaison Officer Conference July 16, 2024

## Registration Form

### Agency Information:

Agency Name

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Agency Address

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### Attendee Information: (Attach separate sheet for each participant )

Attendee Name

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E-mail address

Phone number

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Break Out Session Topic Selection (Please circle 3 below, and write your alternate in the line provided):

PERS 101

PERS Forms and HR

Disability Process

PERS Life Cycle

W&C Reporting

P/F Fund Process

Alternate

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### Payment Information:

Number of Attendees: \_\_\_\_\_ x 100.00

Total Due: \$\_\_\_\_\_ Make check payable to: **PERS Administrative Fund**

\*State of Nevada employees will process checks through the State Controller utilizing vendor # D91000000

#### Payments made by ACH:

Company name: NV PERS Admin Account

Bank Name: Wells Fargo

ABA Routing number: 121000248

Account number: 41595-65795

Other info: Organization name

Submit your registration form online or return this paper form and payment on or before **June 14, 2024** to:

**PERS**  
Attn: Charyl Lacombe  
693 W. Nye Lane  
Carson City, NV 89703