

Retirement Board

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Memorandum

To: Liaison Officers

From: Walter Zeron, Director of Communications

Date: December 15, 2023

Re: Employer PERIS Update Memo

This memorandum is provided to keep you informed on the status of our Public Employees' Retirement Information System (PERIS) project.

The new contribution rates have been entered in the Certification (CERT) environment. The Error Guide, which lists errors and warnings that you receive from PERIS as well as explanations to what triggered the error and warning and steps that you can take to correct the error or warning, has been added to the Home Page. The CERT and Sample Environments are refreshed every two months with the next refresh coming early January containing CARSON data as of 12/31/2023.

PERIS survey results are in. NVPERS received 69 responses to the survey, which is a 28% response rate:

1. 54% of the respondents said they will use the roll forward feature in PERIS
2. 65% know the requirements that must be met to transition to PERIS
3. 86% have been trained, with 43% needing additional training
4. 36% have successfully used the Certification environment

PERS and PERIS training is being offered to employers on a quarterly basis with PERS 101 training provided in the morning and PERIS 101 training provided in the afternoon. The next Quarterly sessions will be offered in Carson City on January 26, 2024. A virtual training session will be offered on

January 29, 2024. An email will be sent to employers with information on how to sign up for either session. The next quarterly training and virtual training will be provided in April 2024.

NVPERS is proceeding with the implementation of PERIS commencing February 2024. Seven employers have been identified to be the initial group to transition to PERIS. They will be notified this month so they can begin to plan for the submission of their January 2024 payroll file in PERIS. To be certified by NVPERS, an employer must have been trained and have fully posted one or more payroll files in the Certification (CERT) environment. For an employer to qualify to transition, they must be certified and have all their reports fully posted in CARSON.

NVPERS will continue to certify additional employers for the next month's transition. This process will continue until all employers are using PERIS. NVPERS plans to have all employers transitioned by February 2025.

We appreciate your patience and understanding through this process and look forward to continuing to work together during this transition period. If you have any questions or concerns, please do not hesitate to contact your assigned PERS representative.

NVPERS wishes everyone a safe and happy holiday season.