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Memorandum

To: Liaison Officers  
  
From: Walter Zeron, Director of Communications  
  
Date: August 31, 2021  
  
Re: Notice of CARSON Replacement

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The Public Employees' Retirement System of Nevada (PERS) strives to provide the best possible customer service to our members and annuitants, and we recognize the vital role our employers play in that effort. Today, PERS employers use the CARSON system to submit payroll information (Wage and Contribution Reports). CARSON has been used by PERS for more than two decades.

PERS is currently investing in a multi-year initiative to upgrade its technologies used to administer pension benefits. This will be accomplished by re-engineering business processes and using new technologies to improve the quality of service that is delivered to the customer through a new system called the Public Employees' Retirement Information System (PERIS).

Employers will be provided with a new portal that will enable them to upload an Enrollment file or enter enrollment information through the portal regardless of if they are considered a choice or non-choice agency. Employers will also be provided with functionality to upload a wage and contribution report or roll forward wage and contribution information from a prior report. File formats for enrollment and wage and contribution reports will be changed. Once the finalized format is approved, we will provide training and a demo of the new format.

**PERIS is scheduled to be implemented in October 2022.**

NVPERS has developed a phased approach to move all employers off of CARSON and on to PERIS:

1. The Northern Nevada agencies will transition October 2022

2. Clark County School District will transition November 2022
3. Eastern Nevada agencies will transition December 2022
4. Southern Nevada agencies will transition February 2023
5. State of Nevada will transition April 2023

The phased Employer Reporting approach will allow NVPERS to schedule Employer training by geographical location over a period of several months and reduce the risk of issues associated with implementing employers all at once. Details for the phased Employer Reporting approach, including which Employers fall into each transition will be provided in September 2021.

Communication is key to the success of the PERIS implementation.

NVPERS has planned the following key activities for employers:

1. New File Format (Fall 2021) - New Employer File Formats for Enrollment and Wage and Contribution will be sent to employers. Employers should share the new layouts with their Payroll Service Providers, IT Departments or whoever currently provides the reports to NVPERS to make the changes to their current reports.
2. Demo of PERIS (Spring 2022) – Demo of PERIS at Employer Liaison Conference.
3. Training (Fall 2022) – Training for Employers in the first transition.
4. Certification (After Training) – Employers who are trained and will be in the first transition must provide a full payroll file to NVPERS for certification. This is a requirement for being able to use the new system.

The success of PERIS depends on the success of Employers. We realize that this is a large undertaking and are committed to providing Employers all the assistance they need to make the transition as smooth as possible.

If you have any questions or comments, please contact Walter Zeron at [wzeron@nvpers.org](mailto:wzeron@nvpers.org) or Alicia Albertson at [aalbertson@nvpers.org](mailto:aalbertson@nvpers.org)